

# CHS PTSA

## Meeting Minutes

### May 9, 2016

1. **Call to order** – LeAnn Saarem, 5:39 p.m., CHS Library

**Members in attendance:** Wendy Tims, John Everhart, Tasha Fuson, and LeAnn Saarem

2. **Minutes & Correspondence** – LeAnn Saarem presented the April Minutes. Mrs. Fuson moved to approve, Wendy seconded, and the motion passed.
3. **Treasurer's Report** – Wendy Tims presented the March and April treasurer's reports; however, Wendy stated that the April report will be amended at the next meeting because she got the amount for the Save Mart automatic deposit too late and there was a returned check error from the bank. Mrs. Fuson moved to approve the reports, John seconded, and the motion passed. The beginning balance for March was \$8249.80, and the ending balance was \$8079.37. The beginning balance for April was \$8079.37, and the ending balance was \$8095.94 (to be updated).
  - a. **Auditing Committee:** Jane Keller volunteered to do the audit this year, and we believe Kim Cooley will be the second person to check it as well. Wendy will get them all the treasurer's books after the close of the fiscal year.
4. **Membership Report** – LeAnn Saarem reported there are 63 members; however, there were two memberships that were received after the membership deadline, so we will hold on to their memberships for next year: Kim Arnold and Carol Hellwinkel. LeAnn and Mrs. Fuson will work together in August to plan next year's incentive package for joining PTSA. LeAnn will also work with NV PTA to get the membership cards early to distribute to new members at the back to school events.
5. **Unfinished Business**
  - a. **Amazon.com Fundraiser** – It was discussed and approved by Mrs. Fuson to have LeAnn register to participate in the Amazon Smile program. More information to come after we get signed up and look into the additional Associates program.
  - b. **Painting project at CHS** – Bridget Gordon-Johnson has offered to chair a committee to organize the inspirational message mural or canvas. She and LeAnn will plan a meeting to discuss it and contact the art teachers: Mr. Martin, Mr. Malley, etc.

- c. Save Mart SHARES program changing to eScrip – Kim Arnold is sending out notices by phone messenger, parent emails, and carsonhigh.com website to advertise this change. LeAnn has put together a flyer with instructions.
- d. Nominating Committee for 2016-17:
  - i. The Committee nominated the following people, and they were unanimously elected:
    - 1. President – LeAnn Saarem
    - 2. Vice President – John Everhart
    - 3. Treasurer – Wendy Tims
    - 4. Secretary – Tracy Morgan
  - ii. We will also contact St. Teresa’s and Middle School parents to be chairs of events for next year.
- e. Senior Projects Breakfast – tablecloths were used for the April 18 event. LeAnn will wash and store them for next year. One blue tablecloth is missing, so LeAnn will ask the teachers involved to try to find it.
- f. Teacher Appreciation Breakfast May 10 – LeAnn will organize and set up the breakfast food at the staff meeting.

## **6. New Business**

- a. Nevada PTA’s Summer Leadership Training – Wendy received the email notification for July 30<sup>th</sup> she thinks. LeAnn will confirm and forward the NV PTA info so the officers can sign up to attend.
- b. Added agenda item: Wendy moved to allow the \$250 not used in the Convention budget item to be approved for the inspirational mural project over the summer if needed. John seconded, and the motion passed.
- c. Added agenda discussion: John suggested we draft a flyer that combines all of our fundraising partners on one page.

## **7. Announcements**

- a. Next meeting: Tentatively on September 12<sup>th</sup>
- b. Officers Planning Meeting: Tentatively on August 3<sup>rd</sup>, LeAnn will confirm with officers about time and place.
- c. Thanks to everyone for a great year! Happy summer ☺
- d. Parent University/Freshman Orientation will be August 16<sup>th</sup>, 8 a.m. – 12 p.m. We will work with Nicki Hendee to get a table and be part of the presentation that day.

## **8. Adjourn: 6:38 p.m.**

Submitted by: LeAnn Saarem, October 10, 2016